

Union-Congregational Church
United Church of Christ
125 Beaver Dam Street
WAUPUN, WISCONSIN 53963

CONSTITUTION
AND BY-LAWS
Effective 1998
(Updated 1-31-2010)

ARTICLE I - NAME The name of this Church shall be:

- “The Union-Congregational Church, United Church of Christ of Waupun, Wisconsin.”

ARTICLE II -PURPOSE The purpose of this Church shall be:

- the public worship of God, Christian fellowship and service, and the advancement of the Kingdom of God throughout the world.

ARTICLE III -GOVERNMENT AND FELLOWSHIP

This Church is governed by its members who control its affairs. The Church Council shall:

- serve as the administrative body of the Church between Annual Meetings and constitutionally called congregational meetings.

This Church is autonomous and is responsible to the authority of Jesus Christ as revealed in scripture and guidance from the Holy Spirit. As a member of the United Church of Christ, it recognizes its obligations to the Northeast Association, the Wisconsin Conference, the General Synod and all the national and world councils of which the United Church of Christ is a participating member. It voluntarily accepts the desirability of cooperation with all churches and organizations which seek to do God’s work

ARTICLE IV- FAITH, COVENANT AND MISSION

Statement of Faith The following Statement of Faith is not a test, but rather a testimony to the Christian faith. This Church affirms the U-CC Statement of Faith as containing those truths most generally held amongst us:

We believe in You, O God, Eternal Spirit,
God of our Savior Jesus Christ and our God, and to Your deeds we testify:

You call the worlds into being,
create persons in Your own image,
and set before each one the ways of life and death.

You seek in holy love to save all people from aimlessness and sin.

You judge people and nations by Your righteous will
declared through prophets and apostles.

In Jesus Christ, the man of Nazareth, our crucified and risen Savior,
You have come to us
and shared our common lot,
conquering sin and death
and reconciling the world to Yourself.

You bestow upon us your Holy Spirit,
creating and renewing the Church of Jesus Christ,
binding in covenant faithful people of all ages, tongues and races.

You call us into your Church
to accept the cost and joy of discipleship,
to be Your servants in the service of others,
to proclaim the gospel to all the world
and resist the powers of evil,
to share in Christ's baptism and eat at his table,
to join him in his passion and victory.

You promise to all who trust You
forgiveness of sins and fullness of grace,
courage in the struggle for justice and peace,
Your presence in trial and rejoicing,
and eternal life in Your realm which has no end.
Blessing and honor, glory and power be unto You. Amen.

Covenant

We are united in striving to know the will of God as taught in the Holy Scriptures, and to walk in the ways of God, made known or to be made known to us. We hold it to be the mission of the Church to proclaim the gospel, to worship the one true God, and to labor for the progress of knowledge, the promotion of justice, the reign of peace, and the blessing of the human family. Depending, as did our forebears, upon the continued guidance of the Holy Spirit to lead us into all truth, we work and pray for the transformation of the world into the Kingdom of God; and we look with faith for the triumph of righteousness and the life everlasting.

Mission

Love God's Creation
Share in Fellowship
Live Christ's Example

ARTICLE V - MEMBERSHIP

All persons, having been baptized, who seek membership in this church through confession of faith or by means of transfer of membership from another church, shall:

- be informed of the obligations and privileges of membership by the Diaconate
- be received as members upon public confession of Jesus Christ as Lord and Savior at a worship service.

A person may also become a member of this Church through the rite of confirmation with the approval of the Diaconate.

The obligations of membership include:

- regular attendance at worship services if physically able
- celebration of the Lord's Supper
- financial support of the Church of Jesus Christ
- sharing in the life and work of His Church, faithfully fulfilling any responsibilities assumed
- a concern for the physical and spiritual needs of this community.

The privileges of membership include:

- sharing in public worship
- the celebration of communion with others
- the opportunity to respond to the challenge of serving

- the blessings of fellowship and dialogue
- the blessings of belonging to a church family which has concern for the welfare of its members
- facilities for study and opportunities to learn
- pastoral care and services of guiding and counseling
- a voice and vote in the transactions of the Church.

Termination of membership shall occur in the following ways:

- a member may resign by sending a letter of resignation to the Church Office
- a member may request from the office a letter of transfer to another congregation
- members whose addresses have been long unknown, or who for a period of two years, in spite of kindly approaches, have not communicated to the Church or contributed to its support, may, by vote of the Diaconate, be transferred to an inactive list. From the date of such transfer, such persons shall cease to be reported on the roll of active members. If, after the expiration of the second year, their addresses are unknown, or they are unwilling to renew their active connection with the Church, their names can be dropped from the roll by further vote of the Diaconate.

However, members who have become inactive because of illness or serious financial reverses, may be continued as active members if they make their desires known to the Diaconate.

Restoration of membership:

Persons on the inactive list may be restored to the active list by vote of the Diaconate upon evidence of renewal of communications, financial support and relocation to the local church area.

ARTICLE VI -PASTOR

Duties. The Pastor shall be:

- the administrative head of the Church
- concerned with the spiritual life of the Church
- concerned with the conduct of worship
- responsible for the administration of the sacraments
- concerned with pastoral care
- concerned with the total church program in consultation with the appropriate boards and officers
- a member with a vote on the Council and shall be directly responsible to that body.

Calling the Pastor:

Whenever the Church desires to call a Pastor, it shall form a pastoral search committee as set forth in Article VIII section 3 of this Constitution.

A two-thirds affirmative vote of the members at a duly called meeting is needed to issue a call to a candidate.

Upon acceptance of the call to the pastorate of the Church by the candidate, the Church and the Pastor shall arrange a service of installation of the new Pastor. The new Pastor shall become a member of the Church prior to installation.

Termination of the Relationship

1. The pastoral relationship may be terminated either by the Church or the Pastor upon written notice of sixty (60) days
2. If the Pastor wishes to terminate the pastoral relationship, it may be done by notifying the Church Council which shall then call a meeting of the congregation to receive the resignation.
3. If the Council, by a majority vote of its members, or the congregation desires to recommend the termination of the pastoral relationship, a special meeting of the congregation shall be called to approve or disapprove the recommendation. A two-thirds vote to approve the recommendation shall constitute a termination of the pastoral relationship by the Church, and notice of the action shall be given to the Pastor by the Moderator of the Church.
4. The Moderator shall notify immediately the Conference Minister of the Wisconsin Conference of the United Church of Christ and the Minister of the Northeast Association of the United Church of Christ as concerns the resignation of the Pastor.

ARTICLE VII - OFFICERS

The officers of this Church shall be as follows:

1. Moderator
2. Moderator-Elect
(Each to be elected for a two-year term)
3. Clerk
4. Financial Secretary
5. Treasurer

The Clerk, Financial Secretary and the Treasurer shall be elected for three (3) year terms.

All officers shall be responsible to the Church Council. They shall submit to the Clerk, no later than January 7, a written report of the past year's activities to be incorporated into the Annual Report.

The SPECIFIC DUTIES of each officer are stated in the By-Laws.

ARTICLE VIII - BOARDS AND COMMITTEES

Section 1.

The boards of this Church shall be:

- The Board of Trustees
- The Diaconate
- The Board of Christian Education
- The Board of Mission Concerns & Social Action.

Members of the Diaconate, Board of Trustees and the Board of Christian Education may serve only two (2) consecutive terms of office to be followed by an interim period of one (1) year.

The Board of Trustees shall consist of nine (9) members, three (3) to be elected for a three (3) year term at the Budget Meeting in November.

The Board of Diaconate shall consist of twelve (12) persons, four (4) elected each year for three (3) year terms at the Budget Meeting in November.

The Board of Christian Education shall consist of nine (9) members, three (3) to be elected for a three (3) year term at the Budget Meeting in November.

The Board of Mission Concerns & Social Action shall consist of six (6) members, elected at the Budget Meeting for a three (3) year term, their terms arranged so that two (2) terms expire each year. Task forces may be selected by these elected members.

Section 2

Committees of this Church shall include:

- Memorial Committee
- Nominating Committee

- Pastoral Relations Committee
- Music Committee
- Investment Committee
- Stewardship Committee

The Memorials Committee shall consist of:

- The Church Council
- Recording Secretary.

The Nominating Committee shall consist of four (4) members, two (2) to be elected each year at the Budget Meeting for a two (2) year term.

A Pastoral Relations Committee shall consist of four (4) members, one (1) new member appointed by the Church Council each January for a term of four (4) years. The Moderator, Chairperson of the Trustees and Pastor shall serve as ex officio members of the committee. After serving one (1) full term, committee members shall be ineligible for appointment for a period of two (2) years.

The Music Committee shall consist of six (6) persons, two (2) to be appointed each year to serve three (3) year renewable terms.

The Investment Committee shall consist of seven (7) members, one of whom shall be a Trustee who will act as the liaison with the Board of Trustees. Of the other(6) members, two (2) shall be elected each year at the Budget Meeting for a two (2) year term.

Section 3.

Special Committee:

- Pastoral Search Committee.

The Pastoral Search Committee will exist when it is needed to secure candidates for the calling of a Pastor. The eight (8) members will include:

- Chairperson of the Diaconate who will be the Chairperson of the Pastoral Search Committee, or he/she may appoint a chairperson.
- one (1) representative chosen by each of the four (4) boards: Diaconate, Trustees, Christian Education and Mission Concerns & Social Action
- one (1) member chosen by the Youth Fellowship
- two (2) members-at-large chosen by the Church Council.

The existence of the Pastoral Search Committee shall terminate when a candidate accepts a call.

Section 4.

General Duties of Boards and Committees.

- A) All Boards and Committees (except the Pastoral Search Committee), shall begin their duties on January 1. They shall hold an organizational meeting prior to that date to elect a chairperson and any other officers deemed necessary and to establish a regular meeting time.
- B) All Boards and Committees shall submit estimated budget needs to the Trustees when requested. The outgoing boards and committees shall submit to the Clerk, no later than January 7, a written report of the year's activities to be incorporated into the Annual Report.
- C) All Boards and Committees shall cooperate with and report to the Church Council.

The SPECIFIC DUTIES of each Board and Committee are set forth in the By-Laws.

ARTICLE IX - CHURCH COUNCIL

Section 1 -Membership

The Church Council shall consist of the following voting members:

- Pastor
- Moderator
- Moderator-Elect
- Clerk
- Financial Secretary
- Treasurer.

Representatives of each of the four (4) boards and the following committees:

- Memorials Committee
- Nominating Committee
- Investment Committee
- Pastoral Relations Committee
- Music Committee
- Pastoral Search Committee (when activated.)

Section 2- Authority

The general supervisory authority of the Church shall be vested in the Church Council. Between meetings of the membership, the Church Council shall act on behalf of the membership. The Council shall oversee the affairs of the Church, and its powers and responsibilities are stated more specifically in the By-Laws.

Section 3 - Meetings

Meetings shall be held bi-monthly in January, March, May, July, September and November. Special meetings may be called by the Moderator.

ARTICLE X - CONGREGATIONAL BUSINESS MEETINGS

Section 1. Budget Meeting

The Budget Meeting shall be held prior to the third Sunday in November on a date selected by the Church Council, and the Moderator shall preside. The Trustees shall present a proposed budget for the coming year for approval. The Nominating Committee shall present the names of nominees for the elective offices. Any other business to be transacted shall be stated in the official notice of the meeting.

Section 2. Special Meetings

Special meetings of the congregation may be called by the Moderator upon written petition of any five (5) members or by request of the Church Council, or any of the four (4) boards. Such meetings shall be called within two weeks from the receipt of petition or request. Only the business stated in the call shall be transacted.

Section 3. Notices of Meetings

Notices of all congregational business meetings shall be given in accordance with the requirements of the State of Wisconsin; namely, a written notice, mailed to members at least ten (10) days prior to the time of meeting stating the nature of the business to be considered.

Section 4. Quorum

A quorum at any business meeting shall be ten (10%) percent of the active voting members.

Section 5. Manner of Voting

Unless otherwise required, a majority vote is decisive, and except on a matter restricted by law, all active members are entitled to vote. A secret ballot shall be used when voting on a call or a resignation of a pastor. At other times, a show of hands, or a voice vote, will suffice unless a secret ballot is requested.

ARTICLE XI - PROPERTIES

Section 1.

This Church may, in its corporate name, sue, acquire by purchase, gift, devise, bequest, or otherwise own, hold in trust, or otherwise invest, reinvest, or dispose of any property, including common or preferred stocks, bonds, or other securities; and may own, hold, manage, transfer, rent, lease, mortgage, or otherwise encumber, sell, assign and convey such property.

Section 2.

In case of a division in the membership of the Church, both parties shall submit the question of the right to the property to the Conference of which it has most recently been a member, and the decision of that body shall be binding on all members of this Church. In case of the dissolution of this Church, the title to the property shall vest in the Conference of which it is then, or most recently has been, a member.

Section 3.

Memorial funds and gifts. Memorials - see Article IX section 2.

Investment Fund. All gifts and bequests not specifically designated by the donor as a memorial or investment fund gift shall be used at the discretion of the Church Council.

The Investment Committee shall administer the Investment Fund and advise the Church Council with regard thereto. The object of this fund shall be to supplement subscriptions rather than supplant them. In general, therefore, the income is to be used for purposes other than the routine expenses of the Church. Notwithstanding any other provision contained in this Constitution, the Investment Committee shall have full and complete control of the common or preferred stocks, bonds, mortgages, or other securities and assets comprising the Investment Fund and shall have the power to invest and re-invest, sell and dispose of any of said trust fund assets.

The Moderator or the Clerk is authorized and empowered to execute and deliver any instruments or documents needed to effectuate any sales and transfers at the direction of the Investment Committee.

Section 4. U-CC Foundation.

All income received by the Investment Committee from Rank Fund, et. al. (investments, less a variable re-investment portion) shall become the property of the U-CC Foundation. Allocation of income to the Foundation shall be made semi-annually by the Investment Committee. The disbursement of these funds shall be at the direction of the Church Council.

ARTICLE XII - RULES OF ORDER

“Roberts Rules of Order” shall be the parliamentary authority for all matters of procedure specifically covered by this Constitution.

ARTICLE XIII - AMENDMENTS TO THE CONSTITUTION

Amendments to this constitution may be made at any duly called church meeting as set forth in Article X by a two-thirds affirmative vote of the members present. Public announcement of the text of the proposed amendment shall be made in the written call for the meeting.

BY-LAWS

ARTICLE I - OFFICERS’ DUTIES

Section 1 **Moderator** The Moderator shall:

- preside at all regular and special meetings of the congregation
- serve as Chairperson of the Church Council
- serve in cooperation with the Pastor in the advancement of the Church Program
- be an ex officio member of all committees and boards.

Section 2 **Moderator Elect** In the event the Moderator is unable to serve temporarily, The Moderator Elect shall:

- act as Moderator.

In the event of a permanent vacancy in the office of Moderator, the Moderator Elect shall:

- serve as Moderator and the office of Moderator Elect shall be filled by a special election at the next regular or special meeting of the congregation.

Section 3 **Clerk** The Clerk shall:

- keep a faithful record of the proceedings of the Church meetings and of the Church Council. Of the latter, the Clerk shall be an *ex officio* member and shall act as its secretary
- record all marriages and baptisms and shall keep a register of the members of the Church with dates and modes of their reception and removal. The Clerk shall issue letters of transfer or dismissal voted by the Diaconate, notifying the specific individuals or churches concerned
- preserve on file all written communications and official reports
- notify all persons elected or appointed to offices, boards and committees of such action
- give legal notice of all meetings when such notices are required
- submit an annual report on the membership status
- perform other duties as prescribed by law or that pertain to the office of Clerk or Secretary as may be delegated or assigned by the Moderator or Church Council.

Section 4 **Treasurer** The Treasurer shall:

- oversee the receipts and payments of all regular current expenses and benevolence payments, offerings and special collections in a manner prescribed by the Board of Trustees, giving receipts for all monies received
- keep accurate accounts of all disbursements and give such bonds as the Board of Trustees shall prescribe
- accounts shall be audited annually and the Treasurer shall maintain a detailed record of expenditures and receipts as prescribed by the Board of Trustees and the Church Council
- make detailed reports of all receipts as requested by the Trustees or Council
- all church monies shall be kept distinct from the Treasurer's personal accounts
- select counters and shall attend or delegate authority to counting sessions.

Section 5 **Financial Secretary** The Financial Secretary shall:

- disburse and keep accurate records of all U-CC Foundation Funds at the direction of the Church Council. Foundation Funds shall be kept separate from the operating and mission funds of the Church
- keep a record of each member's giving, subscribe and furnish the members with statements of their accounts upon request or at the direction of the Trustees
- make detailed reports of all receipts as requested by the Trustees or Council

- give such bonds as the Trustees shall prescribe. All church monies shall be kept distinct from the Treasurer's personal accounts
- accounts shall be audited annually.

ARTICLE II - DUTIES OF BOARDS AND COMMITTEES

Section I.

Diaconate. The Diaconate shall be responsible for the spiritual life of the Church and the following areas shall be its concern:

A. **Worship:** The Diaconate shall be concerned with the conduct of worship. It shall appoint the following committees and persons and direct their functions. Membership of these committees shall be separate from, but responsible to the Diaconate. The Diaconate shall provide ushers, greeters, liturgists and other persons as needed.

1) **Chancel Committee:**

This committee of two (2) - or more if needed - shall be appointed for three (3) year terms renewable.

Members shall:

- be responsible for arrangements of flowers and appropriate decorations in the chancel.

2) The Diaconate shall be responsible for supplying the pulpit when the Pastor is absent.

B. Sacraments: The Diaconate shall assist the Pastor in administration of the Sacraments.

C. Evangelism: The Diaconate shall assist the Pastor in the ministry of visiting, counseling and service. It shall provide devotional literature and encourage its use. It shall seek to make friends and encourage them to become members through regular instruction.

D. Membership

Roll: The Diaconate shall be responsible for an annual membership review. It shall act upon membership applications and letters of transfer.

Section II

Board of Trustees: Under the direction of the Church Council, the Board of Trustees shall:

- have the care and custody of all property of the Church, real and personal. This section shall not apply to the management of the Investment Fund by the Investment Committee
- be responsible for the pledge drive
- prepare a detailed budget for approval by the Church Council before its presentation to the congregation by the third Sunday in November. The finances of the Church shall be administered by the budget system
- have supervision of the Church Financial Secretary and the Church Treasurer
- have supervision of non-professional employees
- have no power to buy, sell, mortgage, lease or transfer property involving funds exceeding One Thousand Five Hundred Dollars (US\$1,500) without specific authorization by the Church Council. All designated benevolence monies shall be considered inviolate
- have custody of all papers relating to the property of the Church
- arrange for an annual audit.

Section III

Board of Education: This board shall:

- direct and supervise the total educational ministry to children, youth and adults of the Church. It shall have specific responsibilities for:
- determining the use of funds appropriated for Christian Education in the Church budget
- ordering and maintaining Church School supplies, audio-visual aids and curriculum materials
- recruiting and training staff and providing a coordinator for the Church School
- providing leadership for all sponsored youth groups
- selecting a Church Librarian whose job includes selecting and ordering books and magazines for the Church library, promoting the use of these materials and keeping the usual records.

Section IV

Board of Mission Concerns and Social Action: This board is responsible for increasing and developing the participation of lay persons in witnessing effectively for Jesus Christ in all areas of life. This board shall study the implications of the Gospel for Christian people in the world

today. The basic tasks of this committee are:

- to educate church members for missions and stewardship
- to provide information and literature on social issues
- to inform the congregation of the needs of the community and the world
- to initiate programs, projects, speakers and tours which will lead to greater commitment and understanding of Our Churches' Wider Mission
- to recommend to the Trustees what funds to apportion to Our Churches' Wider Mission and what other benevolence appeals shall be sponsored by the Church
- solicit cooperation and work with other boards and committees within the Church for special events and programs if requested.

Section V

Memorials Committee: This committee shall:

- channel, upon receipt of same, memorial funds to the Recording Secretary who shall deposit them in a separate Memorial Savings Account
- acknowledge gifts by letter to the appropriate relatives or friends and indicate what use will be, or has been, made of the memorial money
- report quarterly to the Council meeting and present their suggestions for use of the money for the approval of the Council.

When an expenditure has been approved, the Treasurer shall pay the bill and then transfer that amount out of the special savings account into the general fund.

Section VI

Nominating Committee: This committee shall:

- present the names of nominees for elective offices at the Budget Meeting.

Section VII

Investment Committee: This committee shall:

- be responsible for the prudent management of those monies designated by the Church Council for investment
- prepare a summary of the invested monies for insertion in the Annual Report.

The income earned on the funds shall be used for the purposes authorized by the Church Council.

Section VIII

Pastoral Relations Committee: This committee shall have regular quarterly meetings held on announced dates and special meetings held on the call of any member of the committee or the Pastor. A quorum for any meeting shall consist of four (4) members. The committee shall elect a chairperson from among its membership.

Primary responsibilities of this committee are:

- to more effectively work toward the fulfillment of mutual Christian goals and ideals
- to act as a support group for the pastor and his/her family to become a vital part of the gathered fellowship of the congregation
- to be informed of the congregation's feelings and responses to the leadership of the pastor and *vice-versa*
- to possess an understanding of the purpose and function of the pastoral office and interpret this to the congregation
- to annually evaluate the effectiveness of the pastor and responsiveness of the congregation
- to make recommendations regarding the financial support needed for an effective ministry to the Trustees
- to prepare an annual report to the Church and supplement this with other information to develop a stronger pastor/congregation relationship.

Section IX

Music Committee: This committee shall:

- be responsible for music at worship services
- secure an organist and choir director when vacancies occur
- assist in the care of music supplies, robes, the organ and piano
- recruit choir members
- work and plan with the choir directors, organist and Pastor.

Section X

Pastoral Search Committee: When a vacancy exists in the pastorate, the Pastoral Search Committee shall:

- seek the help of the executive head of the Wisconsin Conference of the United Church of Christ and other persons in making a list of available pastors

- after interviews, visits and consultations, introduce to the Church the person it recommends calling to the pastorate. It will then propose that person's election.

Funds to cover all expenses of members of this committee will be arranged for by the Church Council.

Section XI

Stewardship Committee: There shall be a Stewardship Committee consisting of six (6) members serving three year terms, with the option of renewing for a second term. To insure a measure of consistence the terms shall be staggered. The Committee shall meet at least quarter and be responsible for selecting its own Chair who shall also serve as liaison to the Council at its monthly meetings.

The responsibilities of this Committee are as follows:

- To insure ongoing discussions and presentations within and outside of worship take place for the purposes of raising stewardship awareness, including its theological basis and the Church's current financial situation.
- To educate and inform the congregation regarding special giving options, include wills, estate planning, and bequests; and as would be beneficial, invite guest speakers and financial consultants to address the congregation to better assist individuals in their embrace and practice of the principles of stewardship in their lives.
- To insure adequate printed resources, concerning stewardship, tithing and gifting, including brochures and related materials, are easily available to the congregation and annually update.
- To work with the Pastor and the Council to plan and implement an annual stewardship fund raising drive to promote, encourage and challenge the congregation in the practice of fiscal stewardship.
- To raise and increase awareness of all areas of stewardship: the gifting of time, talent and treasure. To this end periodic surveys of the parish will be carried out to identify areas of mission and ministry interest. Where and as possible, implement resources and programs to develop member's gifts and talents.

ARTICLE III- DUTIES OF THE CHURCH COUNCIL

Section I

The Council shall examine and study the ministries of this Church to its members, to the community and to the world. It shall serve as a forum where individuals in the Church can express their ideas and concerns for the improvement of these ministries. The Council shall be responsible for:

- developing and planning such new programs as may be recommended
- presenting them to either the appropriate boards or the congregation for approval.

Section II

The Council shall review major acts of all boards, committees and officers with power to return such acts for reconsideration and possible revision.

Section III

The Council shall establish policies relating to the services, meetings and activities held within the Church building, and has general overall supervision and direction of all church activities, whether religious, educational, or social.

Section IV

The Council shall fill vacancies in any elective position on recommendation of the Nominating Committee until the next regular meeting of the membership.

Section V

The Council shall appoint special committees, designate length of service and delegate specific authority to such bodies.

Section VI

The Council shall compile and submit to the congregation an Annual Report..

Section VII

The Council shall reallocate budgetary appropriations among categories when necessary and may direct the use of special funds.

Section VIII

The Council shall coordinate the Church calendar and shall appoint delegates to Association, Conference and other meetings.

Section IX

The Council shall approve all disbursements of funds from the U-CC Foundation.

ARTICLE IV - U-CC FOUNDATION

Requests for Foundation Funds may be submitted to the Church Council by any individual, Board, or organization of the Church.

In general, these funds may be disbursed following these guidelines:

- 25% for major maintenance projects over and above the regular church budget, with requests to come from the Board of Trustees
- 25% for mission to church for special programming with budget requests from any Board or Committee
- 25% for mission to local community for needs with budget requests from the Board of Mission Concerns and Social Action
- 25% for wider missions.

ARTICLE V - AMENDING THESE BY-LAWS

Amendments to these by-laws may be made at any duly called church meeting, as set forth in Article X of the Constitution by a majority affirmative vote of the members present. The substance of the proposed change/changes shall be included in the notice of the meeting.